## **附件Appendix 3 會議記錄表NCHU Multidisciplinary Peer Observation Community Meeting Minutes Template**

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| --- | --- |
| **活動形式****Activity Categories** | **□ 課前討論pre-observation meeting****□ 課後討論post-observation meeting****□ 其他，請補充說明 Others：** |
| **開會日期****Date of Meeting** |  | **會議時間****Time** |  |
| **會議主持人****Meeting Facilitator** |  | **會議地點****Location** |  |
| **出席者Attendees** |
|  |  |  |  |
|  |  |  |  |
| **欄位不足可自行增列 Insert new row(s) if needed.** |
| **議程Agenda** |
| **1. Discussion Topic….****2.** |
| **重要資訊說明或決議Agreement /Action Items/Announcements**  |
| **1.** **2.** |
| **臨時動議Other Notes** |
|  |