

NCHU Subsidy for All-English Courses and Degree Programs
【Teacher Incentive /Teaching Materials Subsidy】 Application Form

(☐ Financial Incentive or ☐ Teaching material subsidy)

Course Dept.					Semester	1st semester, academic year 112
Course No.	Course Name	Year(Y)/ Semester(S)	Credit	Course Composition (note 4)	Class Time and Classroom	Teacher Incentive Allotment & Signatory(-ies) Requirement: 1 · Signature of individual incentive recipient is required when applying as a (co-teaching/shared the credit hours) group. 2 · The instructor of the current semester must meet the basic teaching hours requirement. 3 · Incentive Allotment: NT\$5,000 per credit.
						<input type="checkbox"/> Yes <input type="checkbox"/> No co-teaching/shared the credit hours ° Teacher's signature _____ Staff Id _____ Incentive Allocation _____ Teacher's signature _____ Staff Id _____ Incentive Allocation _____
Use the pre-submission checklist below to make sure you have all required documents ready to attach to your application. <input type="checkbox"/> a completed syllabus. <input type="checkbox"/> an EMI training program certificate of completion issued by reputable training organization						
Reviewed by Dept. Coordinator	Phone :				Approved by Dept. Director	
Bilingual Education Resource Center	<input type="checkbox"/> Meets the criteria definition for EGAP / ESAP / EMI courses. <input type="checkbox"/> An EMI training program certificate of completion issued by reputable training organization. ※It's a mandatory step in your application process to submit an EMI training program Certificate within 2 years from this semester. <input type="checkbox"/> Meeting all the requirements <input type="checkbox"/> Does not meet all the requirements Liaison : _____ Director : _____					Office of Academic Affairs :

Curriculum Division	<input type="checkbox"/> Eligible for a subsidy of 5,000 NT dollars per credit for newly opened courses. <input type="checkbox"/> Eligible for a subsidy of 5,000 NT dollars per credit for continued courses and textbooks. <input type="checkbox"/> Does not meet the eligibility requirements, Course no. : Liaison : Division Chief :	
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※Notes :

1. 1. According to **【National Chung Hsing University Directions of Subsidy for All-English Courses and Degree Programs】 III.(5)**, Teachers may receive a subsidy of NT\$5,000 for each of their new courses and credits in the current semester when they fulfill basic teaching hours and teach courses with different course titles. If the course will continue to be delivered, teachers may receive a teaching material subsidy of NT\$5,000 for each course and credit. Each teacher shall apply for the subsidy for no more than 2 courses. **(Applicants can choose to apply for either this subsidy or the subsidy specified in Article (5)-1.)**
2. All-English Courses: 100% of the delivery of content, teaching materials, and the demonstration and assessment of learning outcomes should be in English.
3. Applicant(s) must submit (an) EMI training program certificate(s) of completion issued by reputable training organization (including, but not limited to, Certificate in EMI Skill Online Course by the University of Cambridge or other equivalent training courses) within two years from the current semester of the subsidy. Office of Academic Affairs may evaluate the effectiveness of all-English courses funded by this subsidy every semester. Subsidy allocated to courses that are found not taught in English or the instructor hasn't obtained an EMI skills certificate will be cut or canceled according to the situation. Moreover, these courses shall be reevaluated in the future.
4. Course Composition : A : Lecture 、 B : Practice (not qualified) 、 A+B : Lecture with practice 、 C : Off-stage guidance (not qualified)
5. Please submit to the Curriculum Division by Sept. 11(Mon.) 2023.