

National Chung Hsing University Modular Program Implementation Regulations

Enacted in the 87th Academic Affairs Meeting on Apr. 25th, 2024

- I. National Chung Hsing University (hereinafter referred to as the University) aims to encourage academic units to establish modular programs to assist students in systematic in-depth learning and cross-disciplinary exploration, thereby achieving the effectiveness of talent cultivation. These regulations are hereby established for this purpose.
- II. These regulations apply to departments, degree programs, or colleges (hereinafter referred to as academic units) that offer undergraduate programs.

The academic unit establishing the modular programs shall have the convener (who must be a full-time teacher of the University) submit a proposal. The implementation shall proceed after the review and approval by the respective curriculum committees. The content of the proposal should include the following items:

1. Project Goals: Clearly define the learning objectives.
2. Structure of Modular Program Courses: It shall include three types of courses: foundational, core (theory/methodology), and applied (integration/practical). Emphasize the attributes and correlations of the courses.
3. Program Objectives: Future career direction or deepening of professional fields, etc.
4. Expected learning outcomes: Guide students to explore professional disciplines or cross-disciplinary learning.
5. Work plan for the duration of the program.

Each modular program should consist of four to five courses, totaling 12 to 15 credits as a principle. Starting from the implementation semester, a complete offering of the program should be offered at least once every two years.

- III. Regulations for students taking modular program courses:
 1. Students wishing to apply to the modular programs shall fill out and submit an application within 2 weeks after the registration date of the current semester for the stamped approval of the program convener and then to the Registration Division for approval and future reference.
 2. Course Accreditation and Credit Calculation:
 - (1) The combined pre-application or post-approval system allows students to include courses taken within the duration of their studies

in the qualification assessment for modular programs. However, students may not apply for an extension of the study period based on taking modular program courses.

- (2) The same-named courses or equivalent courses approved by the academic unit offering different modular programs can be counted towards the requirements of different modular programs simultaneously. However, credits for graduation shall only be counted once.
 3. Certificate issuance procedure: Students who have completed the required courses and credits for a modular program should complete the Modular Program Certificate Application Form and provide the necessary transcripts. Upon verification by the modular program convener and the Registration Division, the modular program certificate will be issued upon departure from the university.
- IV. Procedures for amendments and review mechanisms after the establishment of each modular program:
1. In the event of any changes after the establishment of a modular program (such as modifying the name of the modular program, course adjustments, termination of implementation, etc.), the Modular Program Amendment Application Form should be completed and approved by the respective curriculum committees.
 2. If the amendment mentioned in the preceding clause involves the termination of a course or the cessation of the implementation of a modular program, a memorandum and corresponding measures should be submitted one year before the planned termination and shall be approved by the respective curriculum committees.
 3. Starting from the fifth year after the establishment of the modular programs, if the number of applicants for enrollment does not reach 5 students per academic year, the Curriculum Division shall submit it to the university's curriculum committee for review to decide whether to continue or terminate the module.
- V. For any matters not mentioned herein, please refer to related NCHU Student Study Regulations and relevant regulations.
- VI. These regulations and any amendments hereto shall be approved in Academic Affairs Meetings before taking effect.