

National Chung Hsing University Guidelines for Joint Appointments of Instructors at the General Education Center

Enacted by the General Education Executive Committee on Oct. 29th, 2008
Amended by the General Education Executive Committee on Jan. 15th, 2009
Amended by the General Education Executive Committee on Sep. 7th, 2010
Amended (Article 10) by the General Education Executive Committee on Apr. 13th, 2018
Amended (Article 10) by the General Education Executive Committee on Jun. 4th, 2018
Amended (Articles 1-8) by the General Education Executive Committee on Dec. 19th, 2018

- I. These guidelines are established based on the "National Chung Hsing University Guidelines for Joint Appointments of Instructors."
- II. To meet the teaching and research needs of general education courses, the Center may collaborate with relevant internal and external units to jointly appoint instructors. The appointment process will follow the regulations established by NCHU for the joint appointment of instructors.
- III. The selection and expertise of instructors for joint appointments at the Center will be determined through discussions between the Center and the partnering unit. The primary appointing unit will manage the administrative processes for the appointment.
- IV. The academic research achievement criteria for the appointment, promotion, and reappointment of joint-appointed instructors at the Center shall follow the regulations set by each partnering unit.
- V. The primary appointing unit is responsible for overseeing and supporting the protection of rights, fulfillment of duties, evaluation, appointment, promotion, and review of instructors who hold joint appointments at the Center. This responsibility also includes managing matters related to the provision of space, library resources, instruments, and other teaching and research facilities. If there are special requirements, the primary and secondary appointing units may negotiate and make adjustments on a case-by-case basis.
- VI. The Center and the partnering unit shall negotiate the rights and responsibilities of jointly appointed instructors at the Center and confirmed in a joint appointment agreement. However, the content of the joint appointment agreement must be consistent with NCHU's relevant laws and regulations; otherwise, the agreement will be considered invalid.
- VII. For internal jointly appointed instructors primarily appointed by the University, the minimum required teaching hours for general education courses each academic year are as follows: Professors—6 hours; Associate Professors and Assistant Professors—8 hours; and Lecturers—10 hours.
- VIII. For internal jointly appointed instructors primarily appointed by the Center, the minimum required teaching hours for general education courses each

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- IX. Jointly appointed instructors at the Center must meet the minimum teaching hours outlined in their appointment contracts.
- X. These guidelines will be implemented after being approved by the General Education Execution Committee and ratified by the university president. The same procedure will apply when revisions are made.