

114 學年度第 2 學期

課業學習輔導-讀書小組申請說明

編號	項目	說明
1	申請期間	即日起至 115 年 3 月 13 日止。
2	申請方式	線上申請： 以小組為單位由小組聯絡人/召集人至 教發中心教學計畫申請系統 提出申請。
3	申請規定	<ol style="list-style-type: none"> 1. 小組成員須為具本校學籍之在學生。 2. 每組至少 2 人(設有召集人的讀書小組，成員應達 3 人以上)，小組聯絡人應符合「國立中興大學提升高教公共性就學協助獎勵辦法」第二條規定之資格，其他成員不限。 3. 擔任輔導小老師或召集人且符合前述辦法第二條資格之學生，須完成前述辦法第三條之程序及課業協助輔導，可提出課業協助輔導獎勵金申請。
4	小組學習主題	<ol style="list-style-type: none"> 1. 專業科目，例如線性代數、會計學……等。 2. 其他學習主題，例如外語證照準備、語言學習、專題報告主題……等。
5	課業協助輔導說明	<p>申請教發中心讀書小組，擔任課業協助角色，以個人專業知能提供課業輔導協助，引導同儕共同學習：</p> <ol style="list-style-type: none"> 1. 擔任召集人 小組成員應達 3 人以上，依選定主題協助小組聯繫、規劃課輔進度、負責資料統整共享等統籌工作，協助小組課業輔導，促進小組學習成效。 2. 擔任輔導小老師 提供專業知識教學輔導，協助小組課業輔導，促進受輔導同學學習成效。
6	扶助獎勵申請注意事項	<ol style="list-style-type: none"> 1. 每組每月獎勵金申請以一名為限，且每月課輔時數不得低於 6 小時。 2. 每月 5 號前檢附上月學習輔導日誌及歷次課業輔導佐證資料表提出申請，審核通過後發放。表單採線上填寫，請至教發中心教學計畫申請系統完成繳件。 3. 相關課業輔導規定、扶助獎勵及申請程序請詳閱本校「提升高教公共性就學協助獎勵辦法」。 4. 獎勵金審核：教發中心每兩個月召開審核會議，審核通過後發放。
7	輔導起迄日	核定執行日起至 115 年 7 月 31 日止。

相關網頁：

教發中心教學計畫申請系統：<https://cdtl.nchu.edu.tw/2019application/>

國立中興大學提升高教公共性就學協助獎勵辦法：<https://www.osa.nchu.edu.tw/hesp/page14.php>

Application Instructions for Study Group

No.	Item	Description
1	Application Period	From now until March 13, 2026 .
2	Application Method	Online Application: Apply as a group with the group contact person/convener submitting the application through the Center for Teaching Resources and Development Teaching Project Application System.
3	Application Regulations	<ol style="list-style-type: none"> Group members must be currently enrolled students at the university. Each group must have at least 2 members (study groups with a convener must have at least 3 members). The group contact person must meet the criteria outlined in Article 2 of the "Guidelines for Enhancing the Public Function of Higher Education and Assistance Awards for Study"; other members are not restricted. Students serving as tutoring mentors or conveners who meet the criteria in Article 2 must complete the procedures and academic assistance outlined in Article 3 and can apply for academic assistance awards.
4	Study Group Themes	<ol style="list-style-type: none"> Professional subjects, such as Linear Algebra, Accounting, etc. Other learning themes, such as preparation for foreign language certifications, language learning, project report topics, etc.
5	Academic Assistance Instructions	<p>Apply for the study group through the Center for Teaching Resources and Development, and serve in an academic assistance role to provide tutoring based on personal expertise and guide peer learning:</p> <ol style="list-style-type: none"> Convener: The group must have at least 3 members. The convener assists with group communication, plans tutoring schedules, organizes and shares materials, and supports the group's academic progress. Tutoring Mentor: Provides professional knowledge and tutoring assistance, enhancing the learning outcomes of the group.
6	Academic Assistance Award Application Notes	<ol style="list-style-type: none"> Each group can apply for one award per month, and the total tutoring hours must not be less than 6 hours per month. Submit the learning assistance log and supporting documents for the previous month by the 5th of each month. After review and approval, the award will be issued. Forms are to be filled out online via the Center for Teaching Resources and Development Teaching Project Application System. Please read the "Guidelines for Enhancing the Public Function of Higher



		Education and Assistance Awards for Study" for detailed regulations, awards, and application procedures. 4. Award Review: The Center for Teaching Resources and Development holds a review meeting every two months, and awards are issued after approval.
7	Tutoring Period	From the date of approval to July 31, 2026.

Related Webpages:

- Center for Teaching Resources and Development Teaching Project Application System: <https://cdtl.nchu.edu.tw/2019application/>
- Guidelines for Enhancing the Public Function of Higher Education and Assistance Awards for Study: <https://www.osa.nchu.edu.tw/hesp/page14.php>