

National Chung Hsing University Bachelor's Degree Review Guidelines

Enacted in the 89th Academic Affairs Meeting on Apr. 21st, 2025

- I. These Guidelines are established in accordance with the University's "Bachelor's Program Regulations" and "Bachelor's Degree Requirements Regulations" to govern matters related to the review of students enrolled in the University's Bachelor's Degree.
- II. Undergraduate students applying to pursue the University's Bachelor's Degree (hereinafter referred to as "students") shall complete the courses required under the Regulations and submit a study plan. The plan shall be discussed with the Cross-Disciplinary Learning Planning Office and then submitted to the General Education Center for review by the Review Panel. The General Education Center shall then forward the plan to the Review Panel for evaluation. The panel is chaired and convened as an ex-officio member by the General Education Center's Chief Director; other panel members are nominated by each department and the Bachelor's Degree program. Each unit shall recommend at least one full-time teacher per academic year. Members serve a one-year term and may be reappointed.
- III. Review procedures for student applications to pursue the University Bachelor's Degree:
 - (I) Scope of Review:
 1. Review of the student's submitted study plan:
 - (1) Clarity of the student's learning motivation and goals.
 - (2) Consistency between the proposed curriculum and learning objectives.
 2. Approval of the student's application for the proposed title of the University Bachelor's Degree and the domain theme.
 3. Other matters required for review according to relevant regulations.
 - (II) Review Process:
 1. Preliminary Review: The Chief Director of the General Education Center shall appoint at least three committee members from relevant fields within the Review Panel, based on the domains listed in the student's submitted study plan, to conduct a written preliminary review. Experts may be invited to participate when necessary.
 2. Secondary Review: The Chief Director of the General Education Center shall serve as the convener and chair of the meeting. The review shall proceed based on the preliminary review results. The meeting shall be convened only with the attendance of more than half

of all panel members, and decisions shall be made with the approval of more than half of the attending members. Panel members who are unable to attend shall not be represented by proxies. When necessary, students or relevant individuals may be invited to attend the meeting and provide explanations.

- IV. Review Procedures for Applications for Program Changes by Students Pursuing the University Bachelor's Degree:
 - (I) Scope of Review:
 1. Review of student applications for changes to domain modules or undergraduate interdisciplinary credit programs.
 2. Review of student applications for changes to the proposed title of the University Bachelor's Degree or the domain theme.
 3. Other matters required for review according to relevant regulations.
 - (II) The Chief Director of the General Education Center shall serve as the convener and chair of the Review Panel. Six panel members from relevant domains shall be selected to review the proposed changes. Experts may be invited when necessary. The hereinabove Review Panel shall be convened with the attendance of more than half of its members, and resolutions shall be passed with the approval of more than half of those present. Panel members who are unable to attend shall not be represented by proxies. When necessary, students or relevant individuals may be invited to attend the panel and provide explanations.
- V. These regulations will be implemented after being approved by the Academic Affairs Meeting, and the same applies to any revisions.