

National Chung Hsing University Regulations on Direct Applications from Outstanding Athletes to the Undergraduate Program

Enacted in the 415th Administrative Meeting on May. 23rd, 2018
No.1070018665 official letter approved by Ministry of Education on Jun. 5th, 2018

Article 1 In order to conduct the direct application process for outstanding athletes to the undergraduate program, the University has established these regulations based on Article 24 of the University Act, Article 19 of its Enforcement Rules, Article 19 of the Ministry of Education's Guidelines for the Advancement of Outstanding Athletes from Secondary Schools and Higher Education, and the Guidelines for University Admissions Review Procedures.

Article 2 The University shall establish a university-level Student Recruiting Committee (hereinafter referred to as "the Recruiting Committee") to develop the enrollment guide and manage the recruitment process based on fairness, impartiality, and transparency.

The Student Recruiting Committee shall consist of the President, one vice president, the Vice President for Academic Affairs, the Dean of the recruiting college, the administrator of the recruiting department (degree program), the Director of the Office of Physical Education and Sports, Chief Director of the Computer Center, Director of the Office of Accounting, and Division Chiefs of the Registration Division and the Admission Division of the Office of Academic Affairs as committee members. The President shall act as the Chair of the committee, and the Vice President and the Vice President for Academic Affairs shall act as the deputies.

The Student Recruiting Committee shall hold recruitment meetings to evaluate the enrollment guide, supervise the recruitment process, decide the minimum admission bar, discuss extra-quota recruitment and possible situations of recruiting fewer students when their scores do not meet the standards, handle disputes and violations, announce the admission list, handle examinees' complaints and any affair related to recruitment.

The Student Recruiting Committee meetings shall only begin if at least half of the committee members are present. Resolutions shall be made via a majority voting system. When a committee member is unable to attend the meeting for certain reasons, the division's section chief shall appoint a proxy to act on behalf of the absent committee member. Relevant individuals may be invited to attend the meeting when necessary.

Article 3 The enrollment guide shall clearly state the sports events for admission, the name of the recruiting department (degree program), study period, admission quota, application eligibility, subjects of examination, date of

examination, application procedures, grading criteria, mode of qualification, quota transfer principle, evaluation rules when the scores are the same, review of grade, registration procedures, vacancy-filling regulations, recruitment dispute processing procedures and other related rules, and announce the above-mentioned information no later than 20 days before accepting applications.

Article 4 Applicants who have graduated (including graduating students) from public or registered private senior secondary schools, whether domestically or internationally, or who fulfill the qualifications outlined in Article 2 of the "Standards for Recognition of Equivalent Educational Level as Qualified for Entering University," are eligible to apply. This eligibility is contingent upon their participation in the General Scholastic Ability Test conducted by the College Entrance Examination Center for that academic year, with scores that meet the admission standards of the respective department (degree program). Additionally, applicants must possess one of the following outstanding sports qualifications (obtained during their high school years):

1. Applicants who meet the qualifications for screening or examination under the Ministry of Education's Guidelines for the Advancement of Outstanding Athletes from Secondary Schools and Higher Education and possess the relevant certification.
2. Applicants who have participated in national level sports competitions and ranked in the top eight, or have ranked in the top eight in the A-level league, and possess the relevant certification.
3. Applicants who have participated in county or city-level competitions and achieved outstanding results, and possess the relevant certification.
4. Applicants who have graduated from a sports class at a senior secondary school and possess the relevant certification.
5. Applicants who have served as a member of the school's sports team for more than one year and have participated in county-level or higher sports competitions, and possess the following three documents: school sports team certification, coach's recommendation letter, and proof of representing the school in competitions.

Article 5 The admission quota for outstanding athletes who apply directly shall be determined based on the number of spots approved by the Ministry of Education. This quota shall be included in the total admission limits set by the Ministry of Education.

Once admitted students have completed registration, they may not apply for the college entrance examination and placement admissions for that

academic year. If this is found to be the case, their admission shall be revoked.

If there are any vacancies after the registration for this admission process, the spots shall be redistributed to the college entrance examination and placement-based admissions for that academic year in each department (degree program).

Article 6 The recruitment for this program shall take place during the spring semester of each academic year.

Examinees shall submit the results of the General Scholastic Ability Test (GSAT) conducted by the College Entrance Examination Center, along with any other documentary proof. The selection process shall be based on the GSAT standards established by each department (degree program). Only those who meet the GSAT criteria and eligibility requirements for their specific department (degree program) shall be allowed to participate in the practical skills assessments.

The items for the practical skills assessments shall be determined by the university's Office of Physical Education and Sports and, once approved by the Student Recruiting Committee, shall be included in the enrollment guide.

If the examination involves interviews, practical skills assessments, or hands-on assessments, it should be recorded through audio, video, or detailed written documentation. The written documentation shall be completed before the Student Recruiting Committee finalizes the list of selected candidates. For examinees with exceptionally high or low scores, the reasons shall be noted in the evaluation records. All examination scoring materials shall be properly stored for one year. However, if a complaint or administrative remedy is filed in accordance with regulations, the materials shall be retained until the appeal or administrative remedy process is finalized.

Article 7 The Student Recruiting Committee shall establish the minimum admission bar for each department (degree program) before announcing the admission list. Candidates who meet these standards and fall within the available admission quota shall be listed as admitted students, while those who do not qualify shall be listed as candidates and placed on a waiting list. If there are remaining spots after the admitted students have reported, candidates on the waiting list may be admitted in sequence to fill the quota. The deadline for admitting candidates on the waiting list shall not exceed the first day of classes as outlined in the academic calendar for the current academic year and semester.

If the number of examinees whose total grades meet the minimum admission bar is less than the admission quota, a statement of reasons must be submitted to the Student Recruiting Committee. The examinees may then be admitted upon the Committee's approval.

If examinees have the same total score, their admission priority shall be determined by the criteria specified in the guide. The admission list for this recruitment shall be announced after being confirmed by the Student Recruiting Committee.

If any extra quota recruitment is required for this recruitment, a decision must be made by the Student Recruiting Committee during a meeting where relevant documentary proof and the meeting minutes shall be provided. The process is as follows:

1. If extra-quota recruitment is necessary due to applicants having the same total score, the matter shall be reported to the Ministry of Education for record-keeping after registration.
2. If the extra-quota recruitment is due to internal administrative oversight, an admissions review report shall be submitted. The process may only proceed after approval from the Ministry of Education.

Article 8 If a student who has been admitted shall be found to have submitted counterfeit or false academic records, transcripts, and etc., their admission qualification shall be revoked. If the student is already enrolled, their student status shall be canceled. If this discovery occurs after graduation, in addition to the legal recovery of the degree certificate, their eligibility to graduate shall be revoked and publicly announced.

Article 9 If examinees have any questions regarding exam grades, they may file a recheck application with the University's Enrollment Committee within the specified time limit defined in the enrollment guide. Examinees shall submit a written appeal to the Student Recruiting Committee according to the University's "Regulations for Handling Appeals on Enrollment Affairs" if they have any questions regarding enrollment matters. The Student Recruiting Committee shall give an official reply within 30 days of receiving the written appeal. If necessary, a "Taskforce of handling the Appeal on Enrollment Affairs" shall be convened for a fair investigation, and the complainant shall be informed of the procedures for administrative remedies.

Article 10 All personnel involved in the admission exams, including committee members in charge of exam administration, review, practical skills assessments, and interview, shall carry out their duties with due care. All

participating personnel shall keep the tasks confidential and avoid conflict of interest.

The review committee member, practical skills assessments committee member, and interview committee member shall choose recusal from any matters related to the examination of their own, their spouse's, or any blood or in-law relatives within the third degree of kinship.

Committee members serving as the ombudsman invigilator and examination affairs personnel must recuse themselves from any duties related to the admission exams if they, their spouse, or any blood relative or relative by marriage within the third degree of kinship is attending.

Those in violation of the preceding two paragraphs shall not be hired as examination personnel or participate in the admission exams for the subsequent three years.

The review, practical skills assessments, interview committee members, invigilators, and examination personnel must strictly keep all examination matters confidential. Favoritism, irregularities, and revealing examination questions are strictly prohibited. Violators shall be subject to legal penalties.

- Article 11 The revenues and expenditures for the operation of recruitment shall abide by the rules in the "Principles of Compiling the Revenues and Expenditures of the Self-organized Admission Examinations" of the University and other relevant regulations of accounting operations.
- Article 12 Any matters not mentioned herein in these regulations shall be handled in accordance with the enrollment guide and relevant regulations.
- Article 13 These Regulations shall be enforced upon approval of the Administrative Meeting and reported to and approved by the Ministry of Education for review. The same shall apply when these Regulations are amended.