

# National Chung Hsing University Curriculum Committee Organizational Charter

Enacted in the 27th University Affairs Meeting on Jan. 21st, 1995  
No.033483 official letter approved by Ministry of Education on Jul. 13th, 1995  
Amended in the 31st University Affairs Meeting on Dec. 6th, 1996  
No.86007745 official letter approved by Ministry of Education on Jan. 24th, 1997  
Amended (Articles 2 & 3) in the 36th Academic Affairs Meeting on Oct. 20th, 1998  
Amended (Articles 1-7) in the 44th University Affairs Meeting on Jun. 23rd, 2003  
Amended (Article 7) in the 45th University Affairs Meeting on Dec. 5th, 2003  
Amended (Article 2) in the 52nd Academic Affairs Meeting on Oct. 27th, 2006  
Amended (Article 2) in the 53rd Academic Affairs Meeting on Apr. 10th, 2007  
Amended (Article 6) in the 58th Academic Affairs Meeting on Oct. 26th, 2009  
Amended (Article 2) in the 60th Academic Affairs Meeting on Nov. 1st, 2010  
Amended (Article 1, 3, 5 & 6) in the 61st Academic Affairs Meeting on Mar. 30th, 2011  
Amended (Article 2) in the 65th Academic Affairs Meeting on Mar. 25th, 2013  
Amended (Article 2) in the 72nd Academic Affairs Meeting on Oct. 25th, 2016  
Amended (Articles 2 & 7) in the 74th Academic Affairs Meeting on Oct. 25th, 2017  
Amended (Article 2) in the Temporary Academic Affairs Meeting on Jun. 19th, 2023  
[Amended \(Article 6\) in the Temporary Academic Affairs Meeting on Apr. 25<sup>th</sup>, 2024](#)

Article 1 The charter rules are established in accordance with the enforcement rules of the University Act and other related rules of articles of association of the University.

Article 2 The curriculum committee (hereinafter as the Committee) is consisted of 1 ex officio member, 1 elected member and 2 student representative.

Ex officio member includes the Vice President for Academic Affairs, the Vice President for International Affairs, Deans of all colleges, the Dean of the International College of Innovation and Industry Liaison, the Dean of the Academy of Circular Economy, the Director of the Office of Physical Education and Sports, the Chief Director of the Teacher Education Center, the Division Chief of the Curriculum Division, the Division Chief of the Registration Division, the Chief Director of the General Education Center and the Chief Director of the Bilingual Education Resource Center.

There shall also be some elected members. They shall choose 1 person among them to be listed on curriculum division list of the Office of Academic Affairs. Elected members of all colleges may be reelected.

When ex officio member cannot not attend meetings, he/ she may ask a substitute to attend meetings for him/ her. The substitute has the same rights in meetings as the ex officio member. However, other members shall attend meetings in person.

Article 3 The president of the Office of Academic Affairs shall serve as the convener and the president of the meetings of this division.

Article 4 There shall be at least 1 meeting every semester. Related personnel shall also be invited to attend meetings.

Article 5 The Committee is a school level committee. Centers, divisions, degree programs and departments may stimulate regulations of establishment to

form committees of college and graduate institute level.

Curriculum committees of all levels shall include student representative, and shall also invite scholars and professionals inside and outside of the University and alumni to join the committee.

Article 6 The responsibility of the Committee are as follows:

I. Establish curriculum planning standards for the University.

II. Examine curriculum and graduation requirement of all teaching units.

III. [Review the curriculum planning of the Biotechnology Center, Advanced Science and Technology Interdisciplinary Center, and the Humanities and Social Sciences Research Center, following the review of their course offerings by the Academic Affairs Meeting.](#)

IV. Examine curriculum adjustment implemented by the “Learning Results Committee”.

V. Coordinate all curriculum related affairs of university level.

All curriculum planning projects shall be [submitted according to their respective course affiliations](#) and approved by the relevant curriculum committees at each level before submitting to the Committee for final discussion.

Article 7 These regulations and any amendments hereto shall be approved in academic affairs meetings before taking effect.