CHU Subsidy for All-English Courses and Degree Programs [Course Subsidy] Application Form

| Course Dept. | | | Semester | | 1st semester, academic year 114 | | |
|---|---|----------------|----------------|---------------------------------------|---------------------------------|-----------------------|--|
| Course No. | Required/ Elective | Course Name | Teaching hours | Full-time/ Part-time professors | Instructor's Signature | Affiliated Unit | Note (Please see note 5 below.) |
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| Use the pre-submission checklist below to make sure you have all required documents ready to attach to your application. a completed syllabus. an EMI training program certificate of completion issued by reputable training organization. | | | | | | | |
| Reviewed by Dept. Coordinator | Phone: | | | | Approved by Dept. Director | | |
| Curriculum Division | This application: Meets the Lectures (A) or Lecture with practice (A+B) courses. Meets the criteria for selection seat of a standard courses. Does not meets the criteria for selection seat of a standard courses. Liaison: Division Chief: | | | | | Office of Affairs: | Academic |

| ☐ Meets the criteria definition for EGAP / ESAP / EMI courses. ☐ An EMI training program certificate of completion issued by reputable training organization. ※ It's a mandatory step in your application process to submit an EMI training program Certificate within 2 years from this semester. ☐ Meet eligibility criteria for the award, teaching hours will be multiplied by 1.5 times. ☐ Meeting all the requirements ☐ Does not meet all the requirements ☐ Director : |
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XNotes:

- 1. According to [National Chung Hsing University Directions of Subsidy for All-English Courses and Degree Programs] III.(5), All-English degree programs may be calculated 1.5 times of regular credit hours. However, there is still a limit for extra credit hours according to the regulations for credit hours of the University. (Applicants can choose to apply for either this subsidy or the subsidy specified in Article (5)-2.)
- 2. The course applies for subsidy including teaching content, teaching materials, evaluation and presentation of learning outcome in the classroom are in English.
- 3. Applicant(s) must submit (an) EMI training program certificate(s) of completion issued by reputable training organization (including, but not limited to, Certificate in EMI Skill Online Course by the University of Cambridge or other equivalent training courses) within two years from the current semester of the subsidy. Office of Academic Affairs may evaluate the effectiveness of all-English courses funded by this subsidy every semester. Subsidy allocated to courses that are found not taught in English or the instructor hasn't obtained an EMI skills certificate will be cut or canceled according to the situation. Moreover, these courses shall be reevaluated in the future.
- 4. Please submit to the BERC by Sep. 15(Mon.) 2025.
- 5. If an instructor offers "Outside Department Course(s)", please note that the calculation of total teaching hours shall be carried out and the application shall be reviewed by the coordinator in instructor's departmental affiliation.