

## NCHU Master's Program Regulations

Enacted in the 23<sup>rd</sup> University Affairs Meeting on Nov. 28<sup>th</sup>, 1992  
No. 69522 official letter approved by Ministry of Education on Dec. 17<sup>th</sup>, 1992  
Amended in the 28<sup>th</sup> University Affairs Meeting on May. 19<sup>th</sup>, 1996  
Amended (Articles 2, 4, 10, 13, 15, 17, & 18, Added Article 1) in the 36<sup>th</sup> Academic Affairs Meeting on May. 15<sup>th</sup>, 1999  
No. 88108908 official letter approved by Ministry of Education on Sep. 9<sup>th</sup>, 1999  
No. 90086307 official letter approved (Articles 5, 6, 10, 15, & 18) by Ministry of Education on Jun. 20<sup>th</sup>, 2001  
No. 91002319 official letter (Article 7) approved by Ministry of Education on Jan. 10<sup>th</sup>, 2002  
Amended in the 44<sup>th</sup> University Affairs Meeting on Jun. 13<sup>rd</sup>, 2003  
No. 0920119842 official letter (Articles 1 & 3) approved by Ministry of Education on Aug. 19<sup>th</sup>, 2003  
Amended in the 45<sup>th</sup> University Affairs Meeting on Dec. 5<sup>th</sup>, 2003  
No. 0930003829 official letter (Article 3) approved by Ministry of Education on Jan. 16<sup>th</sup>, 2003  
No. 0930052777B official letter (Article 16) approved by Ministry of Education on Apr. 27<sup>th</sup>, 2009  
Amended (Article 1 ) in the 51<sup>st</sup> Academic Affairs Meeting on Mar. 30<sup>th</sup>, 2006  
No. 0950138148 official letter approved by Ministry of Education on Sep. 21<sup>st</sup>, 2006  
Amended (Article 3) in the 53<sup>rd</sup> Academic Affairs Meeting on Oct. 10<sup>th</sup>, 2007  
No. 0960087771 official letter approved by Ministry of Education on Jun. 8<sup>th</sup>, 2007  
Amended (Articles 3-5, 7-8, 10, & 13) in the 54<sup>th</sup> Academic Affairs Meeting on Oct. 25<sup>th</sup>, 2007  
No. 0970019456 official letter approved by Ministry of Education on Feb. 4<sup>th</sup>, 2007  
Amended (Articles 3 & 13) in the 56<sup>th</sup> Academic Affairs Meeting on Oct. 27<sup>th</sup>, 2008  
No. 0980006762 official letter approved by Ministry of Education on Jan. 13<sup>rd</sup>, 2009  
Amended (Articles 11) in the 56<sup>th</sup> Academic Affairs Meeting on May. 8<sup>th</sup>, 2009  
No. 0980095257 official letter approved by Ministry of Education on Jun. 5<sup>th</sup>, 2009  
Amended in the 58<sup>th</sup> Academic Affairs Meeting on Oct. 26<sup>th</sup>, 2009  
No.0970019456 official letter (Article 16) approved by Ministry of Education on Jul. 15<sup>th</sup>, 2009  
Amended in the 60<sup>th</sup> Academic Affairs Meeting on Nov. 1<sup>st</sup>, 2010  
Amended (Article 13) in the 59<sup>th</sup> Academic Affairs Meeting on Dec. 13<sup>rd</sup>, 2010  
No. 1000023301 official letter approved by Ministry of Education on Feb. 15<sup>th</sup>, 2011  
Amended (Articles 4 & 8) in the 62<sup>th</sup> Academic Affairs Meeting on Oct. 25<sup>th</sup>, 2011  
No. 1010061145 official letter approved by Ministry of Education on Jul. 4<sup>th</sup>, 2012  
Amended (Article 3) in the 64<sup>th</sup> Academic Affairs Meeting on Oct. 23<sup>rd</sup>, 2012  
Amended (Article 3) in the 65<sup>th</sup> Academic Affairs Meeting on Mar. 25<sup>th</sup>, 2013  
No. 1020095993 official letter approved by Ministry of Education on Jun. 26<sup>th</sup>, 2013  
Amended (Article 10) in the 79<sup>th</sup> Academic Affairs Meeting on May. 5<sup>th</sup>, 2020  
No. 1090089571 official letter approved by Ministry of Education on Jul. 28<sup>th</sup>, 2020  
Amended (Article 3) in the 80<sup>th</sup> Academic Affairs Meeting on Oct. 28<sup>th</sup>, 2020  
No. 1090176023 official letter approved by Ministry of Education on Jan. 5<sup>th</sup>, 2021  
[Amended \(Article 3\) in the 86<sup>th</sup> Academic Affairs Meeting on Nov. 6<sup>th</sup>, 2023](#)  
[No. 1130000828 official letter approved by Ministry of Education on Jan. 9<sup>th</sup>, 2023](#)

**Article 1**      These regulations are adopted in accordance with Article 26 of the University Act and related regulations.

**Article 2**      Applicants who have done one of these four things can be admitted into the Master's program at NCHU; 1) Applicant has followed education requirements that are equal to national universities, private universities/independent colleges, or foreign colleges recognized by the Ministry of Education. 2) Applicant has passed an admissions interview, or admission examination. 3) Applicant is a foreign graduate students who has been approved by the Ministry of Education and has passed the admissions interview. 4) Applicant is a foreign graduate students who has been approved by the NCHU Regulations for Foreign Students Admission Committee.

Other Master's Program Admission Regulations are set out separately.

**Article 3**      After entering graduate schools, graduate students must find a thesis adviser before the end of the first semester. A graduate students' spouse or relatives within the third-degree of kinship (including relatives by blood and affinity) are prohibited from acting as the graduate student's thesis adviser or thesis examination committee member. The list of thesis advisers shall be approved by chair of the

department, graduate program, or credit course before it is submitted to Division of Registration, Office of Academic Affairs for record. Graduate students' applications for advisors shall be handled in accordance to the NCHU Guidelines for the Interaction between Thesis Advisor and Graduate Students.

The thesis advisor must possess a degree recognized by relevant regulations to serve as member of the degree exam committee and should be, at least, a full-time assistant professor at NCHU. For co-advisors, one or more shall be, at least, a full-time ([project](#)) assistant professor at NCHU.

Article 4 Master's program courses can be categorized as follows:

A. Compulsory courses

B. Selective courses

Compulsory and selective courses are executed as passed by the departmental (graduate program or degree program) course committee meeting and the college/university course committee meeting.

Article 5 The chair of the department/graduate program/degree program and the thesis adviser shall determine the undergraduate basic courses that must be completed by graduate students of the master's program, but the said courses are not included in the average grade of the semester or the graduation grade. Students who fail undergraduate basic courses or have not reached the first run selection standard of a reserved military officer are not allowed to take the second run selection exam of the reserved officer course.

Article 6 The permitted length of study for master's programs is one to four years, but students who work may extend their length of study by one year if they have not completed the required courses credits or graduation thesis.

Article 7 Students of master's program must complete at least 24 credits and 6 credits from their thesis. Any increase of credits necessary toward graduation may be determined in department/ graduate program/ degree program meetings and shall be reported to the Office of Academic Affairs.

Article 8 Graduate students must select courses according to "NCHU Regulations on Course Registration".

Article 9 For master's program students, the grading standard of 70 is the passing mark and 100 is the full mark. Failed compulsory courses must be retaken.

Article 10 The graduation exam for master's program students (including thesis, work portfolio, proof of achievement, along with written reports, technical reports or professional practice report) is an oral examination in general, held regularly at NCHU. Each department, graduate program, or degree program may decide to hold an additional written examination if necessary. The Implementation Rules for

the Master's Program Examination are a separate list of regulations.

- Article 11 A student's withdrawal from the master's program is regulated by NCHU's Student Study Regulations. Students who withdraw after having studied for less than one year are not granted any certificate or documentation.
- Article 12 Master's program students who pass the graduation examination receive a master degree from NCHU.
- Article 13 Master program students wishing to transfer to another department/graduate program/degree program can do so only after they have studied at their original program for at least one semester before the transfer application can be filed. The said application must be filed before the student registration date of the 4th semester (not counting the semester during which students are on leave of absence), and approved by the chair of the original department/ graduate program/ degree program. This application must also be approved by the department/ graduate program/ degree program that the student wishes to transfer to. Afterwards, the Dean of Academic Affairs and the President of NCHU must also approve the application.
- The said application must be filed no later than 7 days prior to the beginning of the semester and can only be filed once.
- Students who transfer to another department/ graduate program/ degree program are prohibited from requesting an extension of the study period. To receive a degree from the department/graduate program/ degree program to which the students transfer, they must fulfill all graduation requirements of the said program.
- Article 14 Master's program students must follow all NCHU regulations. If there is a violation of the regulations, students must receive punishment according to the NCHU Student Study Regulations.
- Article 15 Scholarships and grants for master's program students are governed by the Regulations for Graduate Student Scholarships and Grants.
- Article 16 These regulations and any amendments hereto shall be reviewed at the Academic Affairs Meetings, publicly announced, implemented, and submitted to the Ministry of Education for record.