

# National Chung Hsing University Directions of Subsidy for All-English Courses and Degree Programs

Enacted in the 363<sup>rd</sup> Administrative Meeting on Jun. 22<sup>nd</sup>, 2011

Amended (Articles 1, 2 & 3) in the 365<sup>th</sup> Administrative Meeting on Oct. 26<sup>th</sup>, 2011

Amended (Articles 1, 2 & 3) in the 371<sup>st</sup> Administrative Meeting on Jun. 13<sup>th</sup>, 2012

Amended (Articles 1-6) in the 384<sup>th</sup> Administrative Meeting on Mar. 19<sup>th</sup>, 2014

Amended (Articles 1-5) in the 412<sup>th</sup> Administrative Meeting on Jan. 10<sup>th</sup>, 2018

Amended (Point 3) in the 432<sup>nd</sup> Administrative Meeting on May. 13<sup>th</sup>, 2020

Amended (Points 2-4) in the 433<sup>rd</sup> Administrative Meeting on Jun. 10<sup>th</sup>, 2020

Amended (Points 5-6) in the 443<sup>rd</sup> Administrative Meeting on Sep. 29<sup>th</sup>, 2021

Amended (Points 2-6) in the 449<sup>th</sup> Administrative Meeting on Jun. 22<sup>nd</sup>, 2022

Amended (Points 2-5) in the 475<sup>th</sup> Administrative Meeting on Nov. 26<sup>th</sup>, 2025

- I. To encourage students from abroad to study in Taiwan, enhance Taiwanese students' knowledge of international affairs, and encourage all teaching units of the University to teach in English, the University establishes "National Chung Hsing University Directions of Subsidy for All-English Courses and Degree Programs" (hereinafter as the "Directions").
- II. Recipients of this subsidy:
  1. All-English degree programs
  2. All-English credit programs
  3. Basic courses and general education courses to complement all-English programs
  4. In accordance with [the NCHU Classification Criteria for English-taught Courses](#), qualified courses include English for Specific Academic Purposes ([ESAP](#)) and English as a Medium of Instruction ([EMI](#)), [and all courses shall be carried out entirely in English](#).
  5. All-English academic clusters approved by the ad hoc group. The ad hoc group shall be consisted of the president of the Office of International Affairs, the president of the Office of Academic Affairs and deans of all colleges. The convener shall be the president of the Office of International Affairs.
- III. Subsidy regulated by these guidelines shall be mainly from government related subsidy projects. Subsidy application procedures are as follows:
  1. New all-English degree programs shall be examined and approved in meetings and follow the procedures below:
    - Stage 1: All-English degree programs approved in meetings of Council of College Affairs may receive NT\$50,000 of early stage funding.
    - Stage 2: All-English degree programs approved in research and development meetings and in university affairs committee meetings may receive NT\$80,000 of late stage funding.

Stage 3: All-English degree programs which have already recruited students, have students registered and approved by the Ministry of Education for reference may apply for fund for general expense:

Degree program	Year of subsidy	Fund for general expense
Master's and doctoral degree program	1 <sup>st</sup> year	NT\$ 600,000
	2 <sup>nd</sup> year	NT\$ 400,000
Undergraduate degree program	1 <sup>st</sup> year	NT\$ 600,000
	2 <sup>nd</sup> year	NT\$ 400,000
	3 <sup>rd</sup> year	NT\$ 200,000
	4 <sup>th</sup> year	NT\$ 100,000

2. Programs adopt all-English teaching and approved by the Council of College Affairs and Curriculum Committee of the University may receive NT\$200,000 the first year and NT\$100,000 the second year.
3. All-English credit programs opened in accordance with “Guidelines of Interdisciplinary Credit Programs” and all-English academic clusters approved by ad hoc group may receive NT\$100,000 fund for general expense every year for 2 years.
4. Fund for general expense of all-English credit programs and all-English academic clusters approved by ad hoc group may be used to reward lecturers/ professors. Lecturers/ professors may receive NT\$7,000 per credit but shall only be rewarded once for the same course.
5. Teachers who offer English for Specific Academic Purposes (ESAP) courses or English as a Medium of Instruction (EMI) courses may apply, for each course, for one of the following incentives or subsidies:

a. Teaching Hour Incentive:

Teaching hours for each course in the relevant semester may be calculated at 1.5 times the regular rate; however, the total number of additional teaching hours shall remain subject to the University's regulations governing teaching hours.

b. Teaching Subsidy or Teaching Material Subsidy:

Teachers who meet the minimum required teaching hours in the relevant semester may apply for a teaching subsidy for newly offered courses, or a teaching material subsidy for continuing courses. The amounts of the above subsidies shall be calculated in accordance with the tiered standards based on student enrollment numbers. Enrollment figures shall be determined based on the number of students enrolled as of the first working day following the end of the online add/drop period. Each teacher may receive subsidies for no more than two courses.

Course Category	Enrollment Size	Subsidy Amount
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<u>Undergraduate Courses</u>	<u>30 students or fewer</u>	<u>NT\$6,000 per credit</u>
	<u>31 to 50 students</u>	<u>NT\$7,000 per credit</u>
	<u>51 students or more</u>	<u>NT\$8,000 per credit</u>
<u>Advanced Courses and Graduate-level Courses</u>	<u>17 students or fewer</u>	<u>NT\$5,000 per credit</u>
	<u>18 students or more</u>	<u>NT\$6,000 per credit</u>

6. Fund for general expense will be adjusted according to the allocation of government related subsidy projects every year.

IV. Seminar courses, English for General Purposes courses, physical education courses, experiment courses, internship courses, in-service courses, and self-funding courses that do not reach the standard for the minimum number of student enrolment may not apply to open the course. Courses that have received other subsidies, the subsidized items cannot be repeated.

V. Courses receiving subsidies under these Guidelines shall comply with the following requirements:

1. Courses shall be conducted in English and shall implement the all-English teaching feedback questionnaire provided by the Bilingual Education Resource Center.
2. Instructors shall obtain a certificate of completion for an EMI Teaching Enhancement course approved by the Bilingual Education Resource Center within two years from the semester in which the subsidy is granted.
3. Instructors and subsidized courses shall cooperate with arrangements made by the Bilingual Education Resource Center, including participation in classroom observation mechanisms and related teaching observation activities.

The Bilingual Education Resource Center shall conduct course effectiveness evaluations each semester. If any of the following situations apply to an instructor, restrictions on future subsidy applications shall be imposed in accordance with the provisions below, and such records shall be taken into consideration in the review of future applications:

1. Instructors found not to have actually conducted instruction in English, or to have failed to cooperate with the implementation of the all-English teaching feedback questionnaire on two or more occasions, shall not be eligible to apply for subsidies for one year starting from the following semester.
2. Instructors who fail to obtain the required certificate of completion for the EMI Teaching Enhancement course prior to receiving the subsidy or

within two years from the semester in which the subsidy is granted shall not be eligible to apply again until such certificate is obtained.

3.Instructors who fail to cooperate with the implementation of the classroom observation mechanism or to participate in teaching observation activities shall not be eligible to apply for subsidies for one year starting from the following semester.

VI. These guidelines and any amendments hereto shall be approved in administrative meeting before taking effect.