

# National Chung Hsing University Guidelines for Doctoral Program Admissions Quota Adjustment

Enacted in the 328<sup>th</sup> Administrative Meeting on May. 23<sup>rd</sup>, 2007

Amended (Articles 6 & 7) in the 428<sup>th</sup> Administrative Meeting on Nov. 13<sup>th</sup>, 2019

Amended (Article 6) in the 451<sup>st</sup> Administrative Meeting on Nov. 30<sup>th</sup>, 2022

- Article 1 In response to the Ministry of Education's policy on graduate enrollment control, the University has established guidelines for assigning doctoral program admission quotas to promote the effective development of its departments and institutes.
- Article 2 Admission quotas for doctoral programs shall be assigned based on the utilization rate of enrollment quotas and the relative demand rates of each department or institute over the past three years.
- Article 3 The admission quota utilization rate is calculated by dividing the number of students who have registered and enrolled by the total admission quota. The demand rate is determined by dividing the admission quota by the total number of applicants (including those from both special selection and general admission exams).
- Article 4 Sources for the assignment of doctoral program admission quotas:
1. Recovered Quotas from Insufficient Enrollment: The number of quotas to be recovered by each department or institute shall be calculated by multiplying the previous academic year's admission quota by half of the average deficiency percentage over the past three years (100% - average quota utilization rate). Departments or institutes established for less than three years with low enrollment may apply to be exempt from participating in the competitive quota allocation.
  2. Additional quota approved by the Ministry of Education.
  3. Voluntary reduction of admission quotas by the department or institute.
- Article 5 The total amount of doctoral program admission quotas that can be assigned for the academic year:
- (Recovered quotas from insufficient enrollment) + (Ministry of Education-approved additional quotas for the university) + (Voluntary reduction of admission quotas by departments) - (Admission quotas for departments or institutes approved by the Ministry of Education) = Total assignable doctoral program quotas.
- Article 6 Any department or institute that wishes to establish new PhD programs or a credential program due to a recent increase in student or societal demand for doctoral programs may apply to assign or increase doctoral program admission quotas. The assigned, or increased quota on admissions is

decided by the University Admissions Quota Review Panel consisting of the President, Vice President for Academic Affairs, Dean of Research & Development, and college deans or a person appointed by the dean; the President shall chair the panel and the quota will be determined based on the evaluation results of respective departments or institutes enrollment rate of all programs, freshmen registration rate and the ratio of faculty to student, and research performance.

Article 7 These Guidelines and any amendments hereto shall be approved in the administrative meeting before taking effect.