

NCHU General Education Center of Office of Academic Affairs Project Faculty Evaluation Regulations

Enacted in the General Education Executive Committee on Nov. 6th, 2019

Enacted in the General Education Executive Committee on Sept. 22nd, 2022

- Article 1 To evaluate project faculty of the General Education Center, NCHU General Education Center of Office of Academic Affairs formulated General Education Center of Office of Academic Affairs Faculty Evaluation Regulations based on NCHU Teaching and Research Faculty Recruitment for Projects Regulations.
- Article 2 The Center established Project Faculty Evaluation Team (hereinafter as Evaluation Team) and recruited 5 members. The director is the ex-officio member and convener who host evaluation team meetings. Other members will be selected by the convener from the Faculty Evaluation Committee of the departments or colleges of the Center. If there are interest conflicts for the director, the member of the Evaluation Team shall recommend one person from the committee as the Chair of the meetings.
- Article 3 The members of the Evaluation Committee shall attend meetings. Meetings will only start when 2/3 of the members are attending. The Evaluation Team may ask the faculty being evaluated to attend meetings for further discussions if necessary.
- Article 4 To be re-appointed, the project faculty of the Center shall submit related forms and documents to the Center to be evaluated before the end of their appointment. Faculty who do not submit documents will be regarded as not passing the evaluation.
- Article 5 Aspects to be evaluated including teaching effectiveness, research effectiveness and service effectiveness. The total score of each aspect is 100. Scores of the three aspects will be recalculated based on ratio, the final score of three aspects added is 100.

Faculty will be evaluated based on the following aspects:

1. Full time project teachers for teaching: 60-80% teaching, 10-20% research, 10-20% service. The ratio of each aspect will be decided by the faculty being evaluated.
 - (1) Teaching effectiveness: The score shall be above 70. Basic teaching hours for each week shall be [in accordance with the provisions of the National Chung Hsing University Regulations Governing the Appointment of Contract Teaching and Research Personnel](#). The average number of learning satisfaction of the courses offered by the department in each semester shall be above the average number of all the courses offered by the department.
 - (2) Research effectiveness: The score shall be above 60.
 - (3) Service effectiveness: The score shall be above 80.

The evaluation result of the above three aspects shall meet the requirements

and the total score of the three aspects added shall be above 70.

2. General full-time project teachers: 30-40% teaching, 20-40% research, 20-40% service. Based on Full-time Teachers Evaluation Regulations, the score of each aspect shall be above 70 and the regulations shall also apply to basic teaching hours of each week.

Details of each aspect and calculation method will be formulated by the Center and be written on the NCHU General Education Center of Office of Academic Affairs Project Faculty Evaluation Form.

Article 6 For teachers whose appointment ends on January 31, the Center only accepts documents on and before October 31 of the previous year. For teachers whose appointment ends on July 31, the Center only accepts documents on and before April 31 of the previous year.

Article 7 Teacher will lose scores if the following things happened:

1. Taking research projects and signing contracts with other institutions without the permission of NCHU. Or taking part-time job in associations while conducting projects and signing contracts on behalf of associations without the permission and signature of NCHU.
2. Being sentenced by the court in the first trial by committing fraud and taking research fees, or being found to violate law after investigation when handling procurement cases.

Article 8 NCHU may revise or supplement through discussion matters not mentioned herein.

Article 9 This regulation shall be approved by the General Education Executive Committee and be implemented after the authorization of the Principal. The same shall apply to any amendment thereto.