

國立中興大學114學年度第1學期 學士班暨進修學士班互選課程申請單
NCHU Fall Semester, 2025 Course Registration between undergraduate and extension Education

※申請期限：114年8月18日至114年9月19日下午5時止，逾期不予受理。

Period : From August 18th, 2025 to September 19th, 2025 17:00

隸屬學系（學位學程）Department : _____ ☐學士班 Undergraduate
☐進修學士班 Extension Education

年級：__ 學號：_____ 姓名：_____ 申請日期： 年 月 日
 Grade Student ID Name Date : _____(mm/dd/yy)

符合條件 (請填寫注意 事項四之代 碼) Filling item as below	選課 號碼 Course No.	科目名稱 Course Name	必修/ 選修 Required/ Elective	學分數 Credit	授課教師簽章 Instructor Signature	學生隸屬學系(學位學程)資格審核簽章 Your current Department's Signature		
						檢附學期 成績證明 <請自行至系統列印> Attaching the Transcript	承辦人 Staff of Dept.	單位主管 (A- E 條件不需核章) Chairman (without signature if filled the A-E item)
						<input type="checkbox"/> 是 Yes <input type="checkbox"/> 否，其他證明 No,the other	<input type="checkbox"/> 符合 Confirm <input type="checkbox"/> 不符合 Denied	
						<input type="checkbox"/> 是 Yes <input type="checkbox"/> 否，其他證明 No,the other	<input type="checkbox"/> 符合 Confirm <input type="checkbox"/> 不符合 Denied	
						<input type="checkbox"/> 是 Yes <input type="checkbox"/> 否，其他證明 No,the other	<input type="checkbox"/> 符合 Confirm <input type="checkbox"/> 不符合 Denied	

※注意事項：依據本校【[學士班與進修學士班學生互選課程辦法](#)】

一、學士班：經授課教師、隸屬學系（學位學程）承辦人、系主任核章後，於申請期限內送課務組，始完成選課手續。

進修學士班：經授課教師、隸屬學系（學位學程）承辦人、系主任核章後，**於申請期限內**送進修學士班，始完成選課手續。

二、每學期相互選課之修習學分數，以不超過該學期修習學分總數之三分之一為原則。

三、互選科目應詳加考慮，一經選定後，非特殊情形，不得辦理加退選。

四、學士班、進修學士班學生相互選課，須符合下列各項之一者。

A. 四年級以上學生重、補修科目與必修科目上課時間衝突者。

B. 應屆畢業生所屬該學士班或進修學士班未開設之選修科目。

C. 修習雙主修或輔系因而科目衝突者。

D. 前一學期學業成績之名次為該班前百分之十者。

E. 應屆畢業生所修習之科目時間衝突而影響畢業者

F. 如有特殊情形，由學生提出書面說明，**書面說明**經授課教師同意，及學生所屬系（學位學程）主任核准者。

※Notice : According to **【[NCHU Regulations for Course Registration between Undergraduate Programs and Extension Education Programs](#)】**

1. Undergraduates: Submit the application to the chairmen of both departments, the course lecturer/ professor, and your current department (degree program) for approval. Then, submit the application to the Division of Curriculum to complete your course selection.
2. Credits from courses not in your current program (i.e., undergraduate students taking part-time undergraduate courses) should not exceed one- third of your total credits this semester.
3. Please consider carefully before selecting courses from another program, once registered, students will not be allowed to apply for course removal unless given special circumstances.

4. Which one you have confirmed as below item:

A. Students in the fourth year of study who have schedule conflicts between required courses and courses they must retake or repeat.

B. Graduating students who wish to take elective courses not offered in their own undergraduate or extension programs.

C. Students who have course schedule conflicts due to pursuit of a double major or minor degree.

D. Students whose average grades in the previous semester rank among the top 10% of the class.

E. Graduating students who have course schedule conflicts which may affect their graduation.

F. Students who wish to take courses in the other program for special reasons **may submit a written application.**

學生簽章：
Student's Signature

聯絡電話：
Phone

課務組/進修學士班核章：
Curriculum Division Signature