

國立中興大學 研究生抵免學分申請書

Credit Transfer Application Form for Graduate Student

學年度第_____學期
Academic year, Fall / Spring Semester

申請日期：_____年 月 日
Date: YYYY/MM/ DD

學號 Student ID		姓名 Name		手機 Mobile No.				
學系(所、學位學程) Department(Institution)		本人(肄)(修)業於_____大學(校)(院)_____系； <input type="checkbox"/> 學士、 <input type="checkbox"/> 碩士、 <input type="checkbox"/> 博士、 <input type="checkbox"/> 其他：_____						
原畢(肄)業學校 Name of Former School		I graduated (did not complete the program) (studied) at (Name)University in (YYYY) <input type="checkbox"/> Bachelor <input type="checkbox"/> Master <input type="checkbox"/> PhD. <input type="checkbox"/> Otherwise						
原畢業學校證明 (※已取得學位者請原畢業學校填寫)		入學前已修習及格科目 I completed and passed the following courses		擬申請抵免科目 Subjects you want to waive		學系(所、學位學程)審核 Approval of the Department (Institution)		
課程屬性	計入畢業學分	科目名稱 Subjects	學分數 credits	科目內碼 code	科目名稱 Subjects	修別 Required / Elective	學分數 credits	審核意見/初核人核章 Comments / Signature
<input type="checkbox"/> 碩士班 <input type="checkbox"/> 博士班	<input type="checkbox"/> 是 <input type="checkbox"/> 否							<input type="checkbox"/> 不同意 Denied <input type="checkbox"/> 同意抵免_____學分 Approved Credit(s)
<input type="checkbox"/> 碩士班 <input type="checkbox"/> 博士班	<input type="checkbox"/> 是 <input type="checkbox"/> 否							<input type="checkbox"/> 不同意 Denied <input type="checkbox"/> 同意抵免_____學分 Approved Credit(s)
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證明單位：(原畢業學校教務處簽章)			申請抵免_____學分 Total Number of Credit(s)			初核同意抵免_____學分 Approved Number of Credit(s)		
日期：_____年 月 日			系所主管核章： Chairman Of Department					
註冊組承辦人 Clerk of Division of Registration			註冊組組長 Director of Division of Registration			教務長 Dean of Academic Affairs		

備註 Notes :

- 本申請案應於新生入學當學期註冊日起二週內提出，且以一次為限，超過期限不得提出申請抵免。Students shall apply for credits exemption according to the posted deadline and are limited to one application only. Students are not permitted to apply for credit exemption after finishing the exemption process or after the date of expiry.
- 應檢附成績單正本辦理學分抵免，**已取得學位者**請原畢業學校出具未列入最低畢業學分證明。Please provide the original copy of your transcript. Exempted courses should be the ones that have not been accounted into the minimum number of credits for graduation.
- 抵免之範圍與認定標準，由所屬系(所)依系(所)訂定之抵免辦法予以初核，初核通過者，再由註冊組依本校『學生抵免學分辦法』規定予以複核。Evaluation on the exempted courses and credits is determined by each academic unit. All academic units shall follow the evaluation guidelines strictly when carrying out preliminary and secondary reviews.
- 抵免學分數之上限依各系(所)之規定，惟最多不得超過本校抵免學分辦法規定應修畢業總學分數(不含畢業論文)之一半。Newly admitted master's/PhD students and students in graduate programs for working professionals shall not have more than half of total required graduation credits (not included dissertation) exempted. The exempted credits application of students who graduated from the University and take graduate programs in the University can be approved by their departments and are not limited by this rule.
- 本申請書經核准抵免後，請擲回註冊組予以電腦建檔，After the application is approved, please submit the application form to the Division of Registration to be archived.